

RESOLUTION NO: 12-2016

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR
NORTHWEST MINNESOTA FOUNDATION, COMMUNITY PLANNING PROGRAM
GRANT FOR THE CITY OF AKELEY**

WHEREAS, the City of Akeley is developing an action plan to increase energy efficiency and conservation efforts to improve the city's energy budgeted line items; and

WHEREAS, the City of Akeley, Deputy Clerk will be responsible for the development of said plan and research of opportunities to offset the cost of said energy efficiency and conservation efforts, in addition to monitoring and implementation oversight of the project; and

WHEREAS, the staff time required for the development and research of said plan is more than what the city has budgeted for the Deputy Clerk; and

WHEREAS, the Northwest Minnesota Foundation offers a Community Planning Program Grant, with a maximum award amount of \$25,000, that could be used to offset the cost of the additional staff time.

NOW THEREFORE BE IT RESOLVED that the City of Akeley does hereby authorize the application for the above grant; and

BE IT FURTHER RESOLVED that the City of Akeley recognizes and accepts that the above mentioned organization may offer a lesser amount of funding than that requested; and

BE IT FURTHER RESOLVED that the City of Akeley agrees to comply with all regulations, guidelines and also accepts the proposed use(s) of the requested grant monies; and

BE IT FURTHER RESOLVED the Clerk Treasurer and of Deputy Clerk are authorized to sign the grant agreement or any other document in connection therewith.

Adopted this 9th day of March, 2016 by the City Council of the City of Akeley.

Brian Hitchcock, Mayor

ATTEST: _____
Sebrina Hegg, City Clerk Treasurer

RESOLUTION #13-2016

MARCH 9, 2016

CITY OF AKELEY

RESOLUTION AUTHORIZING THE CITY OF AKELEY TO CONTRIBUTE FUNDS TO HUBBARD COUNTY SWCD AQUATIC INVASIVE SPECIES (AIS) PREVENTION PROGRAM

WHEREAS, AIS is a threat to the water quality and economic value of the lakes and rivers in Hubbard County and in The City of Akeley;

WHEREAS, contributing funds to Hubbard County SWCD, a legal government agency, for watercraft inspection is an authorized activity (MN Statutes 365.10 for Townships);

WHEREAS, a contribution of funds for watercraft inspection will benefit the general welfare, protect the public and private property, and is in the interest of the City of Akeley;

NOW, THEREFORE, BE IT RESOLVED, that the City of Akeley:

1. Shall contribute the amount of \$_____ to Hubbard County SWCD for Aquatic Invasive Species (AIS) watercraft inspection on 11th Crow Wing Lake in 2016.
2. Clerk Treasurer Sebrina Hegg is directed to make payment on or before July 1st, 2016.
3. Requires receipt for the contribution and a summary report before December 31st, 2016.

Adopted by the City Council this day of March 9, 2016

Approved: _____

Brian Hitchcock, Mayor

Attest: _____

Sebrina Hegg, Clerk Treasurer

Resolution 13-2016

RESOLUTION #14-2016

MARCH 9, 2016

CITY OF AKELEY

RESOLUTION AUTHORIZING THE CITY OF AKELEY TO ACQUIRE A CREDIT CARD FROM CITIZENS NATIONAL BANK OF PARK RAPIDS.

WHEREAS, Minnesota Statutes, Section 471.382 allows cities to make purchases with credit cards and,

WHEREAS, the City Council may authorize the use of a credit card by employee otherwise authorized to make a purchase on behalf of the city and,

WHEREAS, if an employee makes or directs a purchase by credit card that is not approved by the city council the employee is personally liable for the amount of purchase and,

WHEREAS, a purchase by credit card with a limit of _____ must otherwise comply with all statutes, rules, or city policy applicable to city purchases.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AKELEY, MINNESOTA: to acquire a credit card with a limit of _____ for the use by authorized city employees for authorized city purchases. Authorized City Employees are the City Clerk Treasurer, Public Works Supervisor and Liquor Store Manager.

Adopted by the City Council this day of March 9, 2016

Approved: _____
Brian Hitchcock, Mayor

Attest: _____
Sebrina Hegg, Clerk Treasurer

Resolution 14-2016

RESOLUTION NO: 6-2016

RESOLUTION OF THE AKELEY CITY COUNCIL TRANSFERRING FUNDS FROM PETTY CASH CHECKING DEBIT CARDACCOUNT TO GENERAL FUND AND CLOSE THE PETTY CASH CHECKING DEBIT CARD ACCOUNT

WHEREAS, the City of Akeley has determined it is no longer in need of a debit card; and

WHEREAS, the City of Akeley has determined that the remaining balance should be refunded to the general fund; and

WHEREAS, it is proposed that funds be transferred to the general fund;

NOW, THEREFORE, BE IT RESOLVED, by the Akeley City Council to authorize electronic transfer of funds from the following fund accounts; and

652 Petty Cash Checking-Debit in the amount of \$502.71

BE IT FURTHER RESOLVED, by the Akeley City Council to authorize electronic funds transfer to the following General Fund, and

100 General Fund in the amount of \$502.71

BE IT FINALLY RESOLVED, the Akeley City Council does hereby authorize and instruct the City Clerk to electronically transfer said funds and close the Petty Cash Checking-Debit Account.

Adopted March 9, 2016 by the Akeley City Council.

Brian Hitchcock, Mayor

ATTEST:

Sebrina Hegg, City Clerk Treasurer

Resolution 6-2016

RESOLUTION NO: 15-2016

**RESOLUTION OF THE AKELEY CITY COUNCIL TRANSFERRING FUNDS FROM SAVINGS
AT FIRST NATIONAL BANK TO SAVINGS AT CITIZENS NATIONAL BANK**

WHEREAS, the City of Akeley has decided available funds for police squad car replacement be transferred to Citizens National Bank; and

WHEREAS, the funds are currently in a General Fund Savings Account; and

WHEREAS, the funds are to be used for police squad replacement; and

WHEREAS, it is proposed that funds be transferred to Citizens National Bank and close the savings account at First National Bank;

NOW, THEREFORE, BE IT RESOLVED, by the Akeley City Council to authorize the transfer of funds from the following fund account:

2731059 police squad replacement savings account in the amount of \$8683.00; and

BE IT FURTHER RESOLVED, by the Akeley City Council to open a Savings Account at Citizens National Bank: and

BE IT FURTHER RESOLVED, by the Akeley City Council to authorize closure of the savings account at First National Bank; and

BE IT FINALLY RESOLVED, the Akeley City Council does hereby authorize and instruct the City Clerk to close the savings account at First National Bank and open a savings account at Citizens National Bank.

Adopted March 9, 2016 by the Akeley City Council.

Brian Hitchcock, Mayor

ATTEST:

Sebrina Hegg, City Clerk Treasurer

Resolution 15-2016

	CURRENT	NEW	ANNUAL SAVINGS	INITIAL SET UP
Annual support	\$1,401.26	\$370.00	\$1,031.26	\$ 1,088.25
ENVELOPES	\$297.00	\$450.00	-\$153.00	
Bills	\$240.00	\$225.50	\$14.50	
TOTAL	\$1,938.26	\$1,045.50	\$892.76	\$850.01

Initial set up is still cheaper than 1 year service with current program.

All the security on computers has to be shut off in order to use our current program leaving the city significantly compromised

This program is user friendly.

This program stores all the data. Currently we have to PDF everything each step requires a system back up all this is using up a ton of space on the computers. And if need something have to go searching for the info in the PDF's

Customers can access their accounts online

It is integrated with our current credit card company already. Currently we are not and can't.

Currently our shut off's are significantly inaccurate. I can only run on dollar amount so those who are on just water don't get shut off's as they don't fall within the parameters. New program can run correctly by 90 day parameters

For each customer that signs up for email billing additional \$7.20 a year savings if 50 customers sign up for email that is an additional \$360 in savings a year

If we go strictly post card style with no envelopes additional savings of \$438 a year in postage

Down fall of going strictly cards would be mailing inserts and notices. Can do envelopes for these situations and would still cost less